

PROCESS TO FILL COMMISSIONER VACANCY

The Iona McGregor Fire Protection and Rescue Service District (“District”) intends to use the following procedure to fill a vacancy on the Board of Commissioners of the District.

- I. Qualifications of Candidates for Commissioner.
 - a. Each candidate for commissioner must be a qualified elector (registered voter) residing in the boundaries of Iona McGregor Fire Protection and Rescue Service District.
 - b. The selected candidate to fill a commissioner vacancy will be required to complete an Oath of Office that will be filed with the State of Florida and an application for a Public Officer’s Bond.

- II. Scope of Commissioners’ Responsibilities.
 - a. A commissioner of the District acts as a final decision maker for the District. A commissioner of the District is an elected public official as defined by Florida law and is, therefore, subject to Florida law that governs actions of an elected public official, including conflict of interest and Sunshine Law requirements. A commissioner of the District is required to attend the regularly scheduled monthly meetings for the District, which are generally scheduled to be held once a month at Station #74, 6061 South Pointe Boulevard, Fort Myers, Florida 33919. Florida law provides that a commissioner shall be removed if a commissioner has three consecutive unexcused absences from regularly scheduled Board of Commissioners meetings. The District is generally governed by Chapter 191 of the Florida Statutes with regard to the specific authority of the District that is exercised primarily by the Board of Commissioners. The District is also governed by the District’s enabling legislation. The Board of Commissioners establishes the annual budget and the annual millage

rate to be charged by the District for the ad valorem tax revenue generated for the District operations. Except for statutorily prescribed exceptions, all meetings of the Board of Commissioners are public meetings which are subject to the Florida "Sunshine" laws.

III. Submittal of a Letter of Interest and Résumé.

- a. Each qualified candidate must submit a Letter of Interest and a Résumé to Chief Elliott at the District Administrative Office located at 6061 South Pointe Boulevard, Fort Myers, Florida 33919, on or before Thursday, December 8, 2011, at 3:00 P.M. The Letter of Interest and Résumé should describe the qualifications of the candidate to act as a commissioner of the District and the reasons why the candidate is interested in being appointed as a commissioner of the District. No particular format of the written submittals is required. It is anticipated that written submittals which are not received by the Chief, or his designee, on or before the deadline of Thursday, December 8, 2011, at 3:00 P.M. will be rejected and not further considered. Each candidate must verify in their written submittal that they are a qualified elector who currently resides within the boundaries of the Iona McGregor Fire Protection and Rescue Service District.
- b. It is the responsibility of each candidate to insure that their Letter of Interest and Résumé are received by the Chief, or his designee, on or before the deadline of 3:00 P.M. on Thursday, December 8, 2011.

IV. Selection Process.

- a. All information submitted by interested candidates will be reviewed by the District for purposes of verifying that each candidate is qualified to act as a commissioner of the District.
- b. Upon a determination of which candidates are qualified, the list of qualified candidates and their written submittals will be circulated to the Commissioners for their review prior to the meeting at which the

Commissioners will possibly take action to fill the vacancy on the Board of Commissioners.

- c. The Board of Commissioners reserves the right to reject any and all candidates, in the Board's sole discretion, and the Board reserves the right to waive any deficiencies in a Letter of Interest or Résumé submitted by a candidate who is qualified by law to act as a commissioner of the District.
- d. It is anticipated that the Board of Commissioners will consider filling the current vacancy on the Board during the regular Board of Commissioners meeting that is scheduled to be held at 6:00 P.M. on Wednesday, December 14, 2011. It is further anticipated that qualified candidates will be given a brief opportunity to make an oral presentation to the Board during the above referenced meeting in which the candidate can orally describe their qualifications and interest in seeking to fill the commissioner vacancy. The Board members may ask questions of the individual candidates after their presentation to the Board at the above referenced Board meeting.

V. Term.

- a. ANY QUALIFIED ELECTOR WHO IS SELECTED TO FILL A VACANCY ON THE BOARD OF COMMISSIONERS WILL BE REQUIRED TO RUN FOR ELECTION DURING THE NEXT GENERAL ELECTION THAT WILL BE HELD IN NOVEMBER, 2012.

VI. Discretion of the Board of Commissioners.

- a. Pursuant to Florida law, the Board of Commissioners is not required to fill a vacancy that occurs on the Board of Commissioners. Further, the Board is not required to use any particular process to fill a vacancy that occurs on the Board of Commissioners. The District, through the Board of Commissioners, reserves the right to take any legal action authorized concerning the selection, or refusal to select, a

qualified elector to fill a vacancy on the Board of Commissioners, in the Board's sole discretion.

VII. Questions.

- a. Any questions about this commissioner selection process should be directed, in writing, to Chief Elliott at the District Administrative Office located at 6061 South Pointe Boulevard, Fort Myers, Florida 33919.