

Iona McGregor Fire District Board of Fire Commissioners Minutes

April 21, 2010

6PM

Meeting called to order at 6:01p.m.

Pledge of Allegiance and Opening Prayer observed

Roll Call: Present – Chairman Lees, Vice Chairman Taylor, Secretary/Treasurer Dorsett, Commissioner Barbosa, Commissioner Brown, Attorney Pringle (arrived 6:10p.m.), Chief Elliott, members of Iona McGregor Fire District staff.

Approval of Minutes – March 16, 2010 and March 30, 2010

Motion (4689) to approve minutes of March 16 and March 30, 2010 made by Commissioner Barbosa, seconded by Commissioner Dorsett...passed

Approval of Treasurer’s Report – March, 2010

Motion (4690) to approve Treasurers Report of March, 2010 made by Commissioner Brown, seconded by Commissioner Dorsett... passed

Agenda Items Requiring Action

- 1) Bylaws
- 2) Fire Fees
- 3) Electronic Communication – Elected Officials
- 4) Impact Fees
- 5) Inventory
- 6) Election of Commissioners (added by Attorney Pringle after adoption)

Adoption of Agenda

Motion (4691) to adopt agenda made by Commissioner Brown, seconded Commissioner Barbosa... passed.

Public Comment on Agenda Items – none

Chief’s Report –

Chief Elliott presented Service Awards for those present at Commission meeting:
Five Year – Inspector Carley; Firefighter Graham; PEIRO McMahan; Firefighter Steffens
Twenty Year – Firefighter Bradford; Division Chief Brown
Twenty Five Year – Battalion Chief Ashman; Battalion Chief Checklick; Division Chief Meredith

Those not in attendance were read into record as:

Five Year – Firefighters Allen; Bouchard; Fischer; Gonzalez; Guillery; Hagewood; Munsey; Palijan; Plimpton; Porter; Quilty; Strong; and Maintenance Cooper
Ten Year – Inspector Hingson; Engineer Martin; Lieutenant Tansey
Fifteen Year – Lieutenant Hart; Engineer Lincoln; Engineer Salter
Twenty Five Year – Lieutenant Garcia; Firefighter Kilkelly; Lieutenant Lynch; Lieutenant McLaughlin; Engineer Wilkins

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Chief also noted that the twenty-five year awards amount to 200 years of firefighter experience. Commission members thanked all for their service. Commission also expressed thanks for those assisting with the Bar-b-q – Firefighter McMillion, PEIRO McMahon, AA Huppelsberg, Chairman Lees, and Chief Elliott. Picnic was a success, came in under budget and beat the rain. Chief briefly discussed the Quarterly Strategic Plan update submitted and asked if commission wished to continue with the current format. The consensus was yes.

Division/Committee Reports –

DC Jorgensen stated that service award recipients could leave meeting if they so chose.

DC Meredith – The District FF Paramedics had 7 saves since the last report. Aspects of two of the calls were read into the record. DC Meredith recognized the following employees for their terrific efforts FF Moore, Engineer Paramedic Adkins, FF Paramedic Duval, Engineer Mesmer, FF Paramedic Bouchard, FF Paramedic Student Wright, LT Paramedic Palijan, Engineer Drews, FF Herron, FF Y Gonzalez and FF Paramedic Student McDonough.

Brown – COMA (Condominium Owners and Managers Association) requested a presentation from Prevention – Presentation was designed and given by DC Brown and association was impressed. DC Brown explained the new light weight truss signage requirements and showed sample of truss signage. State wants by main entrance; however we are adding by address and/or building number utilizing our jurisdictions authority.

DC Meredith showed PowerPoint presentation of recent fire incident at Arizona Pizza. An overview of the fire was narrated by DC Meredith. The first engine (5 personnel) arrived on scene in less than 2 minutes. All 17 responded in 8 minutes 11 seconds. DC Brown described the cause and the surveillance video that showed waitress improperly disposing of ashtray contents. Arizona Pizza Kitchen was able to reopen the next business day according to Chief Elliott. Chief mentioned the fire at the Pink Cadillac restaurant and how the quick and properly weighted response kept the building from being destroyed. The business was able to reopen in less than eight weeks.

Attorney Report – I have 2 resolutions and there are a number of items on the agenda that I can talk about when we get there. I want to bring to your attention that there is one resolution related to calling for the election of the fixed fee assessment. We will need to make a decision tonight to stay within the 120 days of August 24th election. The other resolution is for the election of the commission seats that are up for election this year. This can be done tonight if you desire.

Unfinished Business –

1) Bylaws

Motion (4692) to rescind the existing bylaws by Commissioner Brown and seconded by Commissioner Dorsett... passed

2) Fire Fees

Two responses were received from RFP for a fire fee study. Discussion regarding the two respondents occurred. Attorney Pringle stated that RFP was very clear on that we were looking

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for a fixed fee program. Commissioner Barbosa made motion to talk about the fixed fee fire assessment program and the two proposals in front of us of the fee of \$88,830. Attorney Pringle and Chair Lees explained that the Board already took the action of the fixed fee assessment system approach. Chairman Lees explained at tonight's meeting the Board needs to select which company, if any, we wish to use. More discussion of the fire fee process occurred. Attorney Pringle added that with the fixed fee approach, there is a greater emphasis on the need for specialized legal counsel. This requirement was referenced in the request for proposal. He added that Bryant Miller Olive has a history in being able to defend the fire fee methodology.

Motion (4693) to select Bryant Miller Olive and enter into an agreement for consulting services related to conducting a fixed fire fee study with a cost not to exceed \$88,830 made by Commissioner Brown and seconded by Commissioner Dorsett... passed. Attorney Pringle stated that he would prepare the contract for the Chair's signature as he is authorized to do by implication in this motion.

Commissioner Dorsett asked Finance Director Baker for his opinion on what the not to exceed amount should be. Brief discussion ensued. Commissioner Dorsett suggested a fire fee capped at \$185. Chief Elliott inquired as to what rate can be assessed by law in the second year if the District doesn't set the fee at the cap the first year. Attorney Pringle stated the limit is the cap of \$185 without resolution; however study must support the number assessed.

Resolution 2010-03

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, DIRECTING AND AUTHORIZING THE DEVELOPMENT OF A BALLOT QUESTION ON AN EXPEDITED BASIS WHICH SEEKS TO DETERMINE VOTER APPROVAL OF A SIMPLIFIED MEANS TO IMPOSE SPECIAL ASSESSMENTS ON A PER PARCEL BASIS FOR THE FIXED COST PORTION OF THE ANNUAL FIRE PROTECTION BUDGET ASSOCIATED WITH MAINTAINING A READINESS TO SERVE AND TO PROVIDE FIRE PROTECTION; DIRECTING AND CALLING FOR AN ELECTION; PROVIDING FOR LIBERAL CONSTRUCTION AND FOR AN EFFECTIVE DATE

Motion (4694) to adopt resolution as read into record by Chairman Lees stating an amount not to exceed \$185.00, seconded by Commissioner Dorsett...

Roll Vote:

Secretary/Treasurer Dorsett	yes
Chairman Lees	yes
Vice Chairman Taylor	yes
Commissioner Brown	yes
Commissioner Barbosa	yes

Motion carried unanimously.

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3) Electronic Communication – Elected Officials

Chairman Lees discussed the provisions of this proposed policy and suggested incorporating the last line in item 5, “Elected officials encountering or receiving these types of materials shall immediately report the incident to the Fire Chief or designee” as the last line of item 6 as well.

Motion (4695) to adopt the Electronic Communication – Elected Officials policy as amended made by Commissioner Dorsett and seconded by Commissioner Brown... passed.

New Business

1) Impact Fees

Chief Elliott discussed some of the previous purchases with ad valorem dollars that could qualify to be purchased with Impact Fees. Finance Director Baker discussed the proposed impact fee adjustment as presented to Commission.

Motion (4696) to approve Chief’s recommendation to transfer monies from impact fee fund to reimburse general fund for qualifying impact fee expenditures, as read into the record by FD Baker, made by Commissioner Brown and seconded by Commissioner Taylor... During discussion, Commissioner Barbosa questioned if this could be put in special reserve fund that was created as undesignated reserve fund. Finance Director Baker explained that it is from 2009FY budget amendments can’t be made to 2009 budget at this time. There can be a 2010 budget amendment to transfer funds into the undesignated reserve fund if Board so chooses. Finance Director Baker added that he and Chief met with Mike Jacobs, attorney handling impact fees now. According to County Attorney future impact fees can be used for prior growth expenditures as we collect these future impact fees, we may come back to the board to utilize for items such as paying down on Station 75. Following discussion, motion carries.

2) Inventory

FD Baker discussed the capital asset inventory. List provided represent the items that have not been here, or are not currently here or not required to be listed. We are requesting to have the listed items removed from inventory and declared surplus. Chair addressed some of the items that may be donated to another agency that would benefit.

Motion (4697) to declare items on the list as surplus made by Commissioner Dorsett, seconded by Commissioner Brown. Amended to authorize administration to properly dispose of items by Chairman Lees and seconded by Commissioner Dorsett... passed.

3) Resolution 2010-04 (item added to agenda by Attorney Pringle after adoption as he was not present prior to agenda adoption)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, ORDERING AND CALLING AN ELECTION OF THE MEMBERS FOR THE BOARD OF COMMISSIONERS TO BE HELD IN THE GENERAL ELECTION ON NOVEMBER 2, 2010.

Motion (4698) to adopt resolution as read into record by Attorney Pringle made by Commissioner Dorsett seconded by Commissioner Brown...

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Roll Vote:

Secretary/Treasurer Dorsett	yes
Chairman Lees	yes
Vice Chairman Taylor	yes
Commissioner Brown	yes
Commissioner Barbosa	yes

Motion carries unanimously.

DVP Report – none

Public Comment – non agenda items – none

Commissioner Comments – Dorsett comments on recognition of staff, support staff, day of recognition.

FASD was mentioned by Chief Elliott. It is being held June 8-11. Coordination of the travel arrangements for the four participants will be conducted later.

Adjournment

Motion to adjourn made by Commissioner Brown, seconded Commissioner Barbosa.... Passed

Meeting adjourned 7:31 p.m.